Annex 2 to the Information Letter

**INSTRUCTIONS FOR AUTHORS OF THE PAPERS**

**Fourth International Young Researchers’ Conference of NACEE,**

**Saint Petersburg, Russia, 15-16 April 2014**

Participants of the Fourth International Young Researchers’ Conference of NACEE, Saint Petersburg, Russia, 15-16 April 2014, are invited to submit their contributions for publication (even as full papers), which will be published by the time of the conference in the journal „Vestnik Gosudarstvennoy polyarnoy akademii”.

Papers are accepted in Russian or English languages. The length of the text should not exceed 2-3 A4-sized pages (see below). The papers must include an UDC code, an abstract and keywords in Russian and English. The title of the paper should also be in both Russian and English languages. If the paper is in Russian, abstracts in Russian and English are obligatory. If the paper is in English, a Russian abstract is desirable in addition to the English-language one. By agreement with English-speaking authors, the editors may provide assistance in translating the abstract from English to Russian, but only in case of a timely submission of the paper.

All submitted papers will be checked for the presence and extent of plagiarized content using the AntiPlagiat.ru online service. The authors are responsible for the truthfulness and accuracy of the presented information and for omitting any unpublishable data.

All papers go through an internal peer-review process and may be refused or returned for reworking and/or correction.

The text should be written using an MS Word text editor, in the formats \*.doc, \*.rtf or \*.docx. Font type: Times New Roman, font size: 14 pt, spacing: single.

The text must not contain multiple (two or more) spaces, tabs, headers, columns, chapters or hyphenation.

Figures to the text are provided separately in a \*.jpg or \*.jpeg format. All text in the figures should be in Russian.

All tables, schemes, diagrams, drawings and other figures should be numbered consecutively, in the order of their mentioning in the text, and supplied with captions. Any figure consisting of two or more elements must be grouped.

Formulae and mathematical expressions should be edited using MS Equation and numbered consecutively. The number should be included in parentheses and is separated from the formula by a comma.

The list of references should be indicated on the last page in alphabetical order and should strictly follow the standard „GOST 7.1-2003: Bibliographic record. Bibliographic description. General requirements and rules.” (see http://www.ctan.org/pkg/gost). In-text references to the sources should be put into brackets as follows: [5], where the number indicates the number of the source in the list of references. The text must not contain any footnotes or endnotes.

Quotation marks in the Russian text are as follows: «…», for secondary-level quotation marks, use “…”. (In the English text, use “…” and ‘…’, respectively.)

 Please, do not forget to indicate the full name of the author, his/her academic degree (if any), position and affiliation, place of residence, contact phone or e-mail address. The full name of the author is also to be indicated in Latin chracters following the „GOST 7.79-2000 (ISO 9-95) standard for the transcription of Cyrillic to Latin characters. The name of the affiliation should be written out in full, without abbreviations.

**Submission deadline: no later than 10 March 2014**

The papers should be sent to:

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