

INSTRUCTIONS TO AUTHORS

The Archives of Polish Fisheries publish original papers, short communications and monographic papers related to the study of all aspects of inland fish and fishery sciences. All papers appear in English. The journal is issued four times in year.

Submission

Authors submitting papers do so on the understanding that the work has not been and will not be published elsewhere, and they will be asked to sign a declaration to this effect. Once the manuscripts are accepted for publication, they become the copyright of the journal.

Manuscripts should be no longer than 12 typed pages and short communications no longer than 5 typed pages, tables and figures inclusive. Two original copies of each typescript should be submitted to the editor:

Dr. Andrzej Kapusta
Inland Fisheries Institute
Oczapowskiego 10
10-719 Olsztyn-Kortowo
POLAND

A disk with text, tables and figures should accompany the final version of the manuscript. Authors are requested to clearly mark the disk with following: operating system; disk format; word processor used, including version number.

Authors will receive prompt notice of receipt of the paper and in due course will be notified of its fate. Decisions on acceptance, rejection or need for revision are made by the editor and are final. Along with the revised version of the paper (one copy) the authors should send a covering letter explaining (in points) how they handled the suggestions of the referees and the editor. Proofs will be sent to the author's address on the title page and must be returned within 7 days to the editor. Authors are responsible for correcting typographic errors. Major alterations to the text cannot be accepted.

Preparation of the manuscript

All sections of the typescript should be on one side of A4 paper, double-spaced, with 30 mm margins. The manuscript should be organized in the following sections:

Title page should include:

- | the full title of the paper
- | the full names of all authors
- | the name(s) and address(es) of the institution(s), possibly with an English translation, and phone number(s)
- | an abstract of about 100-150 words
- | up to 6 key words

Main text. Generally, the main text should be divided into the following sections: 1. Introduction; 2. Materials and Methods; 3. Results; 4. Discussion; 5. Conclusions (when necessary); 6. Acknowledgements (when necessary); 7. References; 8. Summary.

Units and spelling. International system (SI) should be used, e.g. water salinity should be given as g l^{-1} . Always use the form g ml^{-1} and not g/ml , or $\text{kJ g}^{-1} \text{h}^{-1}$ and not kJ/g/h . Abbreviations (of names, chemicals etc.) should be defined when first mentioned in the text unless they are commonly used and internationally known and accepted.

Scientific names. Complete scientific names, including the author with current taxonomic disposition, should be given when organisms are first mentioned in the text or elsewhere. Scientific (Latin) names referring to the lowest taxonomic units (species and subspecies) should be written in italics.

References in the text should be cited by author and date. Co-authors should be separated by "and" (e.g. Lie and Hemre 1990). If there are more than two authors, the name of the first should be given, followed by et al. More than one paper by the same author(s) in the same year must be identified by letters a, b, c etc. placed after the year.

The reference list should be in alphabetical order and conform to the Harvard style, i.e. arranged in the following order: author(s) surname(s) and initials; year of publication; original title of the paper; journal title (full or its commonly used abbreviation); volume; if necessary - the issue number in parentheses; colon followed by page numbers, e.g.:

Perrone S.J., Maede T.L. 1973 - Protective effect of chloride to nitrite toxicity in coho salmon - J. Fish. Res. Bd. Can. 34(2): 486-492.

Complete authorship should be given in the list of references for papers with more than two authors, referred to in the text as e.g. Leopold et al.

When referring to conference materials, please include the place and date of the conference, e.g.:

Rybicki J. 1988 - Microbiological decomposition of phosphoric compounds in surface waters - Proc. XV Conf. Inter. Microbiol. Assoc., The Hague 5-10.09.1987, Academic Press, N.York: 258-265.

When referencing a publication included in a book or a manual, please include the book's title and name of the editor, e.g.:

Zawisza J., Backiel T. 1970 - Gonad development, fecundity and egg survival in *Coregonus albula* L. - In: Biology of coregonid fishes (Ed.) C.C. Lindey and C.S. Woods, Univ. Manitoba Press, Winnipeg: 363-397.

Papers published in the Cyrillic alphabet should be transliterated using the Anglo-American system which is commonly accepted worldwide.

Authors are responsible for the accuracy of their references. References should be cited as "in print" only if they have been accepted for publication. Other papers, materials, manuscripts, unpublished reports etc. should be referred to as "unpublished". Personal communications can be cited in the text as e.g.: "P. Black - personal communication".

Illustrations and tables should be numbered with Arabic numbers and be referred to in the text as e.g. Table 1 or Fig. 1. Tables and illustrations must be submitted on separate sheets, with the author's name in the margin. They should bear short captions. If necessary, legends should appear at the table's bottom or under the illustration. Drawings and tables can be submitted on tracing or white paper, but they must also be on disk. All illustrations must be clear and

readable to facilitate their computer processing. Please do not use color graphs or pictures, nor ruled or grid graph paper.

Short communications

These should differ from full papers on the basis of scope or completeness, rather than quality of research. Their text should not be longer than 5 pages of typescript, and they need not be divided according to the conventional system. When submitting a short communication, the author(s) should make clear that the work is to be treated as such.

Offprints

Twenty-five offprints are supplied free of charge.

The manuscript will not be accepted by the editorial office if its format layout does not comply with the instructions for authors.